1. **SUMMARY**

1.1 This report is to update members in respect to the current situation regarding the protocol between the Health, Adults and Older People’s Overview and Scrutiny sub-committee and the Waltham Forest LINk.

2. **CURRENT POSITION**

2.1. Members will recall that at the sub-committee’s meeting of 5th November 2008, it was agreed a protocol should be in place for dealing with referrals from the LINk to the sub-committee.

2.2. A meeting took place on the 15th January 2009 with representatives from Voluntary Action Waltham Forest, to further discuss the protocol.

2.3. The version appended at A, with a simple flowchart was produced. However, when VAWF on behalf of the LINk consulted its membership they wished for a formal memorandum of understanding. Appended at B.

2.4. In the circumstances, this matter was referred to the legal department in February 2009, asking for legal advice which we are still awaiting.

2.5. Upon receipt of the legal advice, the protocol will be finalised and will be referred to the sub-committee for approval.