PRESENT:
Chair: Councillor Clare Coghill Leader of the Council
Cabinet Members: Councillor Liaquat Ali MBE JP Portfolio Lead Member - Transformation and Commercial Operations
Councillor Naheed Asghar Portfolio Lead Member - Health and Voluntary Sector Partnerships
Councillor Ahsan Khan Portfolio Lead Member - Community Safety
Councillor Khevyn Limbajee Portfolio Lead Member - Adult Services
Councillor Simon Miller Portfolio Lead Member - Economic Growth and High Streets
Councillor Louise Mitchell Portfolio Lead Member - Housing
Councillor Grace Williams Portfolio Lead Member - Children, Young People and Families
Councillor Paul Douglas Portfolio Lead Member - Culture
Councillor Ros Flowers Junior Cabinet Member - Life Chances
Councillor Vicky te Velde Junior Cabinet Member - Connecting Communities

(Junior Cabinet Members are appointed by the Leader to assist Cabinet in proposing, formulating and advising upon Council policy under the guidance of the appropriate Portfolio Holder. These Councillors are not Members of the Cabinet and do not have any voting rights nor decision-making powers.)

Councillors in Attendance: Councillor Marie Pye
Councillor Richard Sweden

Officers in Attendance:
James Briggs Development Director, Sixty Bricks
Rhona Cadenhead Strategic Director, Corporate Development
Michael Cleary Commissioning Lead: Older People
Jennifer Daothong Director of Housing Delivery
Mark Hynes Director of Governance and Law
1. **APOLOGIES FOR ABSENCE**

The Chair welcomed Councillor Douglas to his first Cabinet meeting as Portfolio Lead Member for Culture.

Apologies for absence were received from Councillors Clyde Loakes, Alistair Strathern and Councillor Shabana Dhedhi.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

3. **MINUTES OF CABINET**

The minutes of the meeting, held on 16 May 2019, were approved as a correct record and signed by the Chair.

4. **MONTHLY FINANCIAL MONITORING REPORT**

This item was not published and was included on the agenda in error.

5. **FRAMEWORK AGREEMENT FOR THE PROVISION OF MANNED SECURITY GUARDING, SUPPLY INSTALLATION AND MAINTENANCE OF CCTV, NETWORK MANAGEMENT, LONE WORKING, FIRE ALARM AND DOOR ENTRY SYSTEM SERVICES IN THE LONDON BOROUGH OF WALTHAM FOREST AND PARTICIPATING AUTH**

Councillor Ali introduced the report.

6. **NON-IMMEDIATE ARTICLE 4 DIRECTION - REMOVAL OF PERMITTED DEVELOPMENT RIGHTS FOR DWELLING HOUSES WITHIN THE HIGHAMS AREA OF SPECIAL CHARACTER**

Councillor Miller introduced the report and gave thanks to Mike Fox, Conservation Officer for Historic Buildings, for his hard work.

Cabinet:

(1) approved the making of a Non-Immediate Article 4 Direction (with a 12-month notice period, including public consultation) to remove four classes of permitted development within the Highams Area of Special Character. The permitted development rights to be removed would be:

(a) Part 1 Class A of Schedule 2 to the Town and Country Planning (General Permitted Development) (England) Order 2015 (“GPDO”) – the enlargement, improvement or other alteration of a dwelling house which fronts a relevant street facing location;

(b) Part 1 Class B of Schedule 2 to the GPDO – the enlargement of a dwelling house consisting of an addition or alteration to its roof, where the alteration would be to a roof slope which fronts a relevant location;

(c) Part 1 Class C of Schedule 2 to the GPDO - any other alteration to the roof of a dwelling house fronting a relevant location, including the installation, alteration or replacement of a chimney, solar photovoltaics, or solar thermal equipment; and

(d) Part 1 Class H of Schedule 2 to the GPDO – the installation, alteration or replacement of a satellite antenna on a dwelling house or within its curtilage which would front a relevant location; and

(2) delegated powers to the Portfolio Lead Member for Economic Growth and High Streets, in consultation with the Director of Planning and the Director for Governance and Law, to decide whether to amend or confirm the Non-Immediate Article 4 Direction following consultation.

7. **PERSONAL CARE BLOCKS**

Councillor Sweden stated that there was no value in having an outsourced service if the service was not high quality. He confirmed that the main issue with the current service was the standard of care provided and pointed out that following the Care
Quality Commission’s (CQC) rating it was established that continuity could not be maintained.

Councillor Sweden went on to say that the current service was 75% outsourced already and said that the prime consideration was the standard of care being provided. He added that he hoped continuity would be a key factor with the new providers.

Councillor Sweden then gave thanks to Councillor Limbajee for his cooperation and to Cath Scolefield – Assistant Director of Adult Social Care; and to Darren Newman – Assistant Director of Commissioning for their hard work.

The Leader thanked Councillor Sweden and Councillor Pye for their superb leadership whilst undertaking the scrutiny themed reviews.

Councillor Limbajee introduced the report and, in doing so, impressed the importance of using due diligence and outside assistance to ensure that the contract was awarded to the best candidate. He confirmed that there had been lengthy consultations with a large number of stakeholders.

Councillor Limbajee then gave thanks to officers that had worked on the contract award, including Michael Cleary – Commissioning Lead – Older People; Cath Scolefield – Assistant Director of Adult Social Care; and to Darren Newman – Assistant Director of Commissioning.

Cabinet:

(1) approved that the Reablement Service is outsourced under two contracts covering the North and the South of the Borough; and

(2) delegated authority to the Deputy Chief Executive to award contracts to the successful providers, each for 18 months from the commencement date, with the option to extend for a further 6 months in each case.

(3) is recommended to note the recommendations detailed in the supplementary report which were as follows:

(a) noted that the Adult Social Care Scrutiny Committee recommended that Cabinet ask officers to consider the following conditions as part of the procurement activity:

- Prioritising providers with CQC ratings of good or above;
- How agencies approach training and developing staff
- How agencies will ensure successful communication with Adult Social Care Occupational Therapists, physiotherapists and operational managers and staff
- How agencies demonstrate they are providing person centred care
- How agencies will ensure continuity of carers during a 6 week package
• That options around extending TUPE protections are explored in order to retain valued staff

8. LBWF GENDER PAY GAP STRATEGY

The Leader introduced the report and, in doing so, thanked relevant officers for their hard work. She confirmed that a strategy had been looked at for year 1 and said that the planned activities were very targeted which could be actioned quickly and would make an immediate impact.

The Leader stated that the strategy was necessary to help in ensuring that officers of the Council represented an excellent place of work.

Cabinet:
(1) approved the Gender Pay Gap Strategy at Appendix A to the report;
(2) noted that the Strategy has been developed and co-designed with women representing different ethnicities, work areas, and levels of seniority at London Borough of Waltham Forest; and
(3) noted that the strategy will be overseen by a representative group of women who work at the authority and be revised for year two.

9. FAMILIES & HOMES FINANCIAL SUSTAINABILITY PLAN

The Leader gave thanks to the Deputy Chief Executive for her hard work on the plan. She added that she looked forward to working with relevant Cabinet Members to deliver the plan whilst adhering to the timetable.


10. PROPOSALS FOR THE FUTURE DELIVERY OF FACILITIES MANAGEMENT SERVICES

Councillor Miller introduced the report and, in doing so, explained the intention to build a facilities management service that was fit for purpose, holistic and that ensured the best value for money.

Cabinet:
(1) noted the vision and direction of travel for future delivery of Facilities Management (FM) services as outlined in section 3;
(2) delegated the decision on the future delivery model for soft FM services to the Strategic Director for Neighbourhoods and Commercial Services, in consultation with the Portfolio Lead Member for Economic Growth and High Streets, the Portfolio lead for Transformation and Commercial Services, the Strategic Director for Economic Growth and the Strategic Director of Finance and Governance; and

(3) delegated responsibility for the re-procurement of the remaining services in the current TFM contract to the Strategic Director for Neighbourhoods and Commercial Services, in consultation with the Portfolio Lead Member for Economic Growth and High Streets, the Portfolio Lead for Transformation and Commercial Services, the Strategic Director for Economic Growth and the Strategic Director of Finance and Governance.

11. CHILDREN AND FAMILIES SCRUTINY COMMITTEE THEMED REVIEW - PARENTING SUPPORT

The Leader varied the order of business to take agenda items 11 and 12 as the first items of substantive business.

Councillor Pye introduced the report and described the review as being very challenging. She confirmed that the Children and Families Scrutiny Committee had looked at support provided to parents in the London Borough of Waltham Forest and took particular interest in support provided to parents of older children. Councillor Pye explained that the Committee found that there was substantial support and advice for parents of younger children however pointed out that the review indicated that parents felt that they required the most support when their children reached the age of 11 years old and upwards. She explained that parents of older children did not know where to seek advice or support at that point and suggested that clear signposting for parents would be helpful.

Councillor Pye also stated that the Committee had spoken with a number of schools and other agencies who work with young people to produce the recommendations detailed in the report. She said that many of the organisations that support teenagers did not see the benefit in providing support to parents and that in doing so they would be indirectly helping teenagers via assisting their parents.

Councillor Pye also stated that the review had found that if parents could be encouraged to take up cycling, then this would often influence their children to do the same. She added that parents had raised the issue of concerns of children’s use of social media and said that parents’ reactions were generally to restrict usage. Councillor Pye explained that best practice suggested that parents should make an effort to understand social media being used by their children so that they could engage them about the usage.
Councillor Pye went on to say that primary school were excellent at working with parents, however confirmed that secondary schools only undertook parents’ evenings. She stated the importance of the secondary school stance changing.

Councillor Pye also referred to the importance of destigmatising the issue of parents asking for help with their teenagers. She said that parents often felt that as they had been parents for years they should know what to do without seeking guidance, which was not always the case.

Councillor Williams gave her thanks to Councillor Pye for leading on the themed review and for her work as Chair of the Children and Families Scrutiny Committee which had helped children in care and in education. Councillor Williams stated that Councillor Pye, along with the other Children and Families Scrutiny Committee Members, had added value to the Committee.

Councillor Williams went on to say that it was important to consider how to create opportunities to work with a broader range of parents and to provide them with support. She then referred to the Life Chances project which provided an opportunity to make improvements. Councillor Williams added that it was important to understand what parents were interested in and to keep them informed.

Cabinet agreed that:

(2) the Children and Families Scrutiny Committee Themed Review report be noted; and

(3) the recommendations outlined in the report be adopted and taken forward as outlined in the officer response in Appendix 2 to the report.

12. NEIGHBOURHOODS SCRUTINY COMMITTEE THEMED REVIEW - WALTHAM FOREST'S EMERGENCY PLANNING ARRANGEMENTS

Councillor Ali gave thanks to Councillor Dhedhi, Chair of Neighbourhoods Scrutiny Committee and the scrutiny Members for the work they had undertaken.

Cabinet agreed that:

(a) the Neighbourhoods Scrutiny Committee Themed Review report be noted; and

(b) the recommendations outlined in the report be adopted and taken forward as outlined in the officer response in appendix 2 to the report.
13. **NEIGHBOURHOOD CIL GOVERNANCE AND ALLOCATION**

Councillor Miller introduced the report.

Cabinet:
(1) agreed the proposed arrangements for the allocation of NCIL set out in Appendix 1 to the report; and
(2) delegated any changes to the Proposed Arrangements that are required in the light of the consultation referred to in Paragraph 3.11 of the report, to the Strategic Director of Economic Growth.

14. **LOW HALL DEPOT CONDITION WORKS**

Councillor Miller introduced the report.

Cabinet:
(1) approved revenue funding of up to £1.66m to fund the installation and rental of temporary office and welfare accommodation and the construction of the temporary workshop;
(2) noted that capital funding of £396k is being bought forward from the main redevelopment scheme to fund the demolitions; and
(3) delegated authority to the Commercial Director – Property & Delivery, in consultation with the Strategic Director Neighbourhoods and Commercial Services and the Strategic Director of Finance & Governance, to procure the required works and suppliers and to award contract(s) for delivery of the new facilities.

The meeting closed at 2.37 pm

Chair’s Signature

Date