

## MEMBERS' ROLES

### LEADER OF THE COUNCIL

#### **The following activities are in addition to the responsibilities set out in the Core Councillor, Group Leader and Portfolio Holder Role Descriptions**

#### **Key duties**

To represent the London Borough of Waltham Forest at local, regional and national levels, acting as an ambassador and leading the development of key strategic partnerships with local communities, outside agencies and key stakeholders to deliver the Council's corporate objectives and provide high quality services to residents.

To provide clear / strong, fair and visible political leadership for the Council, relating to all Members, citizens, staff and stakeholders.

To lead the development of local, and regional policies which fulfil the Council's corporate policy objectives

To lead on the Council's effective decision-making processes and supporting administration

To lead the budget-making processes of the Council

To lead the Council's public participation activities, encouraging local people to take part in the Council's decision-making processes

To appoint Members to the Cabinet

To Chair all meetings of Cabinet and manage its business / work programme / the Forward Plan

To take Executive decisions in Cabinet and as an Individual Cabinet Member with delegated authority, in accordance with the Council's Constitution

To lead in ensuring that the Council's strategies, plans, objectives and targets are monitored, implemented and achieved

To ensure that the Council is open and responsive to the community, so that accountability is seen to operate

To ensure that decisions are taken properly, openly and, where appropriate, publicly and that key decisions are properly programmed and subject to effective public consultation.

To develop and maintain a good relationship with the Chief Executive of the Council and other Officers, providing a contact point between the political and Officer groups and setting an example to the whole organisation

To nominate Council Members from his/her political group to serve on all appropriate member bodies, including, as appropriate, other outside bodies

To provide effective liaison between all political groups