

CABINET

Membership

Leader of the Council and up to 9 other councillors appointed by her/him including the Deputy Leader.

Political proportionality does not apply.

The Leader may also appoint councillors as Junior Cabinet Members to assist Cabinet in proposing, formulating and advising upon Council policy under the guidance of the appropriate Portfolio Holder. These councillors are not Members of the Cabinet and do not have voting rights or decision-making powers.

Purpose

1. To propose the annual budget to Council for approval.
2. To ensure full consultation with the public, review committees and other members of the Council on policies and strategies.
3. To implement, within approved budgets, agreed plans and policies of the Council.
4. To oversee expenditure within budget heads and limits approved by the Council.
5. To provide political leadership to enable the Council to promote the economic, social and environmental well being of the Borough.
6. To exercise collective responsibility for the Council and its performance.
7. To lead the Council's contribution towards the community planning process and the preparation of plans and strategies.
8. To set strategies for partnership with external stakeholders in Waltham Forest, in particular to convene local strategic partnerships which should then be responsible for the development and delivery of community strategies.

9. To develop strategies for fostering internal partnerships and shaping corporate direction.
10. To approve the senior management structure of Waltham Forest Council.
11. In matters of urgency, except for planning applications and statutory functions which are not the responsibility of the Cabinet, to decide on any matter relating to the function of the Council.
12. To receive recommendations from a Scrutiny Committee.
13. To oversee implementation of the Councillors' Allowance Scheme.
14. To establish appropriate arrangements for formal consultations with trade unions and teacher associations.
15. To determine grant allocation priorities for appropriate external organisations.
16. To discharge all functions of the Authority which are not required by legislation to be discharged by any other body, subject to any Regulations made by the Secretary of State. These functions are listed in the Constitution at Part 3 Responsibility for Functions.
17. To publish a four-month work programme every month called the Forward Plan.

Meeting Arrangements

Meetings are subject to the provisions of the Access to Information Procedure Rules.

There may be no substitute or deputy voting cabinet members, although other Members may be invited to attend Cabinet meetings for individual items.

The quorum shall be any 5 members eligible to vote.

A record of the Cabinet's decisions will be published on the Council's website on the day of the meeting or as soon as practicable thereafter; and the day of publication shall count for the purpose of calculating the expiry of call-in.

The minutes will be subsequently be made available on the Council's website at www.walthamforest.gov.uk.